

SECRET

5 October 1982

25X1 Director, []
25X1 Chief, Personnel Branch, []
Progress Report/September 1982

Personnel Changes

25X1

[]

25X1 3. [] has been selected as a replacement for
25X1 [] on the [] Guard Force and is being processed with an
expected EOD date during the last week in October.

25X1 4. The []/Personnel Branch is in the process of converting
some contract personnel to staff employee status. The first group
to be converted will be twenty-three individuals that were
formerly staff employees.

25X1 5. [] part-time employee who has been
on 90 days LWOP has been scheduled to return to duty on 9 October
1982.

Panel

6. The WG-07 thru WG-10, WL-09 thru WL-10 and WS-09 thru
WS-11 MCW Evaluation Panel met during this period and their
submissions were forwarded to the Director of Communications for
approval on 29 September 1982.

Training

25X1 7. A Performance Appraisal Workshop was conducted by
representatives from OTE & HRMD at [] on 10 September
1982. [] Base Supervisory personnel attended this
workshop.

25X1

Applications

25X1 8. Twenty-seven applications for employment were received
by the [] Personnel Branch during September 1982.

Privacy Act

9. Thirteen (13) accountings were made under the Privacy
Act during this period.

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WARNING NOTICE

INTELLIGENCE SOURCES AND METHODS INVOLVED
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Arrivals and Departures

25X1

Insurance and Compensation Claims

11. Insurance claims into process -
Insurance claims settled -
Compensation claims into process - 3
Compensation claims settled - 1

25X1

25X1

Other

12. Attached is a listing reflecting total number of
personnel assigned as of 30 September 1982.

25X1

25X1

Attachment:
As stated

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